



# Kelly Integrated Transport Services Ltd. Quarterly Newsletter

February - May 2010



**John Tuite**  
Managing Director

2009 has been an exceptional year for the company. Looking back at 2009, we can reflect on our achievements as a company. We have had a record year and delivered some very notable successes at project level. Thank you all for your contribution to this success in 2009. Going forward, we must look forward to the challenges ahead of us that we face collectively in 2010. The financial crisis has impacted the economy and the construction sector very adversely. Largely, we have been less affected by the financial crisis and this in the main is due to focusing our service offering on the Transport sector. We have had continued success with our existing clients on our on-going projects as well as landing contracts with new clients like TubeLines, Jarvis and TfL / Serco.

Our tendering team is now established and encouragingly they are exceptionally busy, putting together bid proposals for schemes ranging from Monitoring Equipment for the Highways Agency through to

CCTV / CIS Schemes for Network Rail, Signalling Proposals for LUL and Electrical implementation works.

Our assurance team has been successful in audits carried out by external bodies such as Link-Up, BSI, IRSE and NIC EIC. This gives clear evidence that as a company that if we apply our policies and procedures effectively in the field we will deliver a first class product to our clients. This assurance gives confidence to our existing clients and also future clients that we can deliver projects in an efficient and competitive manner.

I would like to give my special thanks to Brian Thomas and Kezia Reid in achieving the IRSE licensing status for the company, great work. This is hugely significant for the company and is a good indication of our ambitions and aspirations in both the Rail and Metro Signalling markets.

We know that we face some real challenges in the year ahead, if we continue to focus to deliver our work safely, in a quality assured way and also retain our competitiveness we will ensure our sustainability for 2010 and well beyond.

## IRSE Assessing Agency



**Brian Thomas**  
IRSE AA / VI Manager

We are pleased to announce that Kelly Integrated Transport Services Limited has been approved as an IRSE Assessing Agency. Currently we are able to support 7 licence categories, these being:

- Signalling Assistant Installer
- Signalling Installer
- Signalling Team Leader
- Assistant Maintainer
- Maintainer
- Functional Tester
- Mod 5 Assistant Tester

The service we can now provide for the above license categories include:

- Complete new license assessment
- 5 year surveillance review
- 10 year complete re-assessment
- Annual log book review

Brian Thomas worked alongside the HSQE department to ensure that all the requirements of the licensing scheme were addressed and the processes for managing licenses were incorporated into the existing management systems.

Brian is now the Kelly I.T.S. Ltd. licensed / authorised verifier and he will be leading the company in managing the licensing scheme and developing the licensing capability as we hope to offer more licence categories in the near future, including Telecoms Installer and Testers, Test Assistant, Maintenance Tester and Points Fitter.

In addition we also have a number of staff that are qualified as workplace and competency assessors however we may be looking for additional workplace and competency assessors, please contact Brian Thomas if you are interested.

We will be offering our licensing services to external clients and individuals, if you know anyone who is interested they can call Nicola Scott on 0208 8846628 to progress their requirements.



## Behind the Scenes

### London Cycle Hire Scheme

In November last year we started constructing our first three sites for the London Cycle Hire Scheme. The project is a new initiative from Transport for London to make bicycles available for hire by the hour from 400 locations in central London, and Kelly I.T.S. Ltd. has a contract with Serco to build half of these. It is very high profile and has strong backing from Boris



Johnson the London Mayor, with sites across nine London Boroughs and The Royal Parks.

A typical site would consist of around 35 docking points for the bicycles and a terminal unit where customers would use their credit cards to hire the cycle, which can be returned to any one of the 400 locations. Many of the docking stations are at prestigious locations so we have taken great care to ensure that our operations look professional and create a positive im-

age of the company. Before any site work commenced we put all the staff through a comprehensive training course at Edmonton, where we built a trial site to give the crews hands on experience. Six sites were completed before Christmas in Hackney and Lambeth, and in January we have been working on the Albert Embankment, Knightsbridge and Piccadilly, putting us very much in the public eye.

The project is gaining momentum with a further 25 sites scheduled for February, and we need to build all 200 by the end of June.

At present we are just completing the foundation works as the docking units and terminals are not yet available. Installing these will be another stage of the scheme commencing in May, with the whole system planned to be operating by late summer.



### FIT FOR LIFE



**Nigel Bird**  
Health & Safety Manager

Occupational Respiratory Disease is rife in the UK, with 6000 new cases of lung disease being diagnosed and 4000 deaths from chronic obstructive pulmonary disease (COPD) due to hazardous work place conditions occurring every year.

Respiratory protective equipment (RPE) can be a crucial weapon in the fight against occupational respiratory disease.

Many employers and workers fail to grasp that just because RPE is provided and worn, it does not mean the risk from airborne pollution does not arise.

A respirator is worse than useless if it leaks as a result of not fitting the users face properly, or if the users has not been taught how to check the fit to ensure it protects, and continues to protect them.

The law says:

The use and fit-testing of RPE is covered by several pieces of legislation, including the HSWA 1974 and the Control of substances Hazardous to Health Regulations 2002 (COSHH), which state that all tight-fitting RPE must be fit-tested to an individual by a competent person.

The Control of Asbestos Regulations 2006 requires fit-testing to be included as an integral part of an RPE programme for mask – based devices.

## Behind the Scenes

### Airdrie to Bathgate

The client, Network Rail, wish to reinstate the rail link between Airdrie and Bathgate. This will provide a passenger service for the first time since 1956. Coinciding with the works is the proposal for linked improvements to the current railway network with Airdrie connected to Glasgow in the West and Bathgate connected to Edinburgh in the East. The completion of the works will enable an electrified double track railway between Glasgow City Centre and Edinburgh City Centre, with additional stations at Caldercruix and Blackridge.

Network Rail is promoting the project to facilitate an Edinburgh-Glasgow and Central belt through-route thereby alleviating the vehicular congestion on, in particular, the M8 motorway.

The provisions for secure stations with on-site car parking facilities will also support this. The works shall also include alterations to the affected Telecommunications infrastructure and the Retail requirements of the new stations.

### Signalling Operations Expand

On the 12<sup>th</sup> January 2010 Kelly I.T.S. Ltd. took possession of training room 3 at Kelly Groups Edmonton premises. This is a major step forward for the company as it expands its Signalling operations on both the Underground and Over-ground networks.

The training room has been equipped with various types of signalling systems including the SELTRAC system currently being installed by Kelly I.T.S. Ltd. installers



on the JNUP project and Network Rail infrastructure equipment. This development will allow Kelly I.T.S. Ltd to carry out practical assessments and refresher training for current and future staff.

The room will initially be used to deliver Signalling theory courses for internal staff and new recruit assessment but it is hoped that it will be developed sufficiently in the near future to enable Kelly I.T.S. Ltd. to deliver several approved Signalling courses.

### New & Familiar Faces



**Nicola Scott - QUENSH Co-ordinator**

Nicola Scott joined Kelly I.T.S. Ltd in October 2009; she has joined the HSQE team working along side Francesca, supporting Kezia and Nigel. She will be focusing on timesheets, booking courses, maintaining the ECS files, and you may also see her carrying out internal audits.



**Dawn Jackson - Buyer**

Dawn has recently moved into a new role as the buyer for Kelly I.T.S. Ltd. She will be working along side the purchasing team that are based in Dunstable but will remain based in Edmonton under the Kelly I.T.S. Ltd. umbrella.

Dawns aim is to reduce the amount that is spent within the project by negotiating the best prices from our suppliers. Our new purchasing system has now changed where all orders that have been placed will need to be authorised by the relevant manager.

Sophie Smith will now be Project Co-ordinator on the Thales contract



**Rory Cowan - Project Manager**

Since November '09 Rory has moved fully into the Kelly I.T.S. Ltd. division working on a very important project called the London Cycle Hire Scheme. He is currently spending three days a week out on site overseeing the construction programme and dealing with Client queries to ensure smooth delivery of the ground works. Rory has a very good team of supervisors and back office support which is allowing him to focus on delivery, so he expects to double production in February 2010 achieving 24 sites constructed.

Rory previously worked on the BT Project as Operations Manager which involved installing new telephone poles and maintaining the overhead network in the Thames Valley Area which ran for 9 yrs.

# Recognition!

## Congratulations to the Following Achievements!

Name	Previous Role	Current Role	Name	Licence Gained
Jason Caldwell	Installer	Team Leader	Walter Wilson	IRSE Competence Assessor status
Con Manahan	Assistant Installer	Installer		
Mark Linnell	Mentored Assistant Installer	Installer		
Russell Main	Mentored Assistant	Installer		
Brian Thomas	Project Manager	IRSE AA / VI Manager		

## Congratulations - Jason Caldwell This Quarter's Top Performer!

Once again we have had some excellent feedback for the Quarters Top Performers and would like to thank you all for your submissions.

Jason Caldwell is our Top Performer this Quarter and was nominated based on his excellent results shown on his Safety Inspection Reports.

All documentation and certificates were available and in order to be checked. Jason performed his duties in a safe manner following all safety working processes and procedures. The client safety representative commented on several occasions on his excellent use of Anti - Static Equipment, Wrist Band and Matt. All activities carried out by Jason were managed in a safe and professional manner.

On behalf of Kelly I.T.S. we would like to thank Jason for his effort in maintaining high safety standards when carrying out all aspects of his works on behalf of the company.

## Contact Us

**Sick Days** - In the event you are not able to work due to illness, all staff are required to contact 0208 884 6628 and leave a message.

## Word Search Puzzle

A I V T A L N I E T S N E T H C E I L  
G N E T H E R L A N D S N P V A A P D  
R O M A N I A T V I S R O I I O C B  
U T E J V I E T Y C N L E R A R I D I  
O V P M J J S C O B A A T C T P N E G  
B E C I V E S T N N T S U U E A S V Y  
M A E I K A L L D A U W G H L E X C A  
E G J N L A T V O A R A B R T B R Z W  
X E J W N B S L E V L F E N U I V G R  
U Y P D I V U S A E A Z L L R L L S O  
L R R M A C T P N M T K G T N V P N N  
I A A N A O E I E I Y A I J N S K D J  
L G N I N C A L W R R H U A E D R N D  
I N I I T R E S A I H V M L J N A A J  
N U A V K A A D A N P C A O V A M L Y  
U H Z U V J O G O R D W E V J L N G L  
N E D E W S B R N N U V J Z T E E N A  
D S U R A L E B C T I I G I C R D E T  
D N A L N I F G E R M A N Y W I M E I

Complete the Word Search and send in your results along with your contact details by 31st May 2010 to Laurie Wallace and be entered to win £150 in Marks & Spencer's Vouchers!

**Congratulations to  
this Quarters  
Winner  
Linda Pham**

Name: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Austria	Finland	Liechtenstein	Romania
Belarus	France	Lithuania	Scotland
Belgium	Germany	Luxembourg	Slovakia
Bulgaria	Greece	Macedonia	Spain
Croatia	Hungary	Malta	Sweden
Czech Republic	Iceland	Netherlands	Switzerland
Denmark	Ireland	Norway	Ukraine
England	Italy	Poland	Wales
Estonia	Latvia	Portugal	